



ECRM HIGH-LEVEL ASSESSMENT, STRATEGY AND ROADMAP CONSULTING

INDUSTRY-LEADING ASSESSMENTS FROM IQBG

Embrace new ideas.

The high-level assessment (HLA) is a proven, pre-packaged consulting service designed to build a multi-year roadmap around enterprise content & records management (ECRM).

THE IQBG HLA IS DESIGNED TO HELP CUSTOMERS DETERMINE:

- Validate or identify ECRM applications for their organization
- The approximate cost and return on investment (ROI) for implementation of an ECRM solution
- Uncover gaps in solution coverage
- A roadmap of carefully scoped projects that deliver value and build on previously implemented functionality
- The recommended sequence of implementation over the next several years.

IQBG HLA SERVICES

LET IQBG HELP YOU UNDERSTAND WHERE TO BEGIN.

Often an organization is not sure where to start or needs the business case to proceed. This happens frequently when addressing an imaging, document management, e-discovery or records management (RM) need where the organization wants to make a more effective technology decision or is unsure how to sequence projects.

GROWTH OF DEPARTMENTAL SILOS OF INFORMATION CAN CAUSE ISSUES.

Often our clients find that digitization efforts are occurring in an unplanned manner as line of business software solutions allow documents to be attached and stored within their systems. While this is beneficial for the users of the application, content is not shareable or accessible for other departments or nonusers of the application. In some cases, departments have started scanning to shared drives without appropriate standards or metadata defined.

AN INCREMENTAL SYSTEM NEEDS TO GROW.

This is especially true when a subset of ECRM technologies such as email archiving, secure storage for confidential information or RM (for compliance or e-discovery) drives a need to quickly implement a solution.

IQBG services for cloud migration can help you boost your ROI, giving you an optimized total cost of ownership (TCO). For example, we have found that migrating solutions to the Microsoft Azure platform can improve performance by up to 50 percent—while simultaneously lowering operational costs and downtime.

THE COST OF DIGITIZATION IS PROHIBITIVE.

Organizations often want to digitize, but the sheer volumes of paper files are so large that they cannot afford to scan all back files. They need a digitization plan that considers the true value of content and considers user requirements and records management retentions in determining the correct digitization plan. Even when more and more content is already in digital form, organizations lack a central, secure repository where the content can be stored.

GROWTH FROM A DEPARTMENTAL TO AN ENTERPRISE SOLUTION.

This is most common when an organization has a large departmental ECRM implementation and they are moving to develop an enterprise standard.

Many systems originally implemented as departmental solutions are not architected to support enterprise functionality. It is important to determine how to grow the system, which technology is appropriate, which departments to add, which additional functions to implement and in what sequence.

IQBG offers the most trusted and proven Enterprise Content Management implementations in the marketplace. Our approach to ECM will bring efficiency and ease to the process lifecycle or submitting, reviewing, approving, storing and accessing data in your system.

